

NEW CORDELL CITY COUNCIL

Meeting Minutes of Regular Session

Monday, October 17th, 2022

The New Cordell City Council met at the Cordell Community Center at 101 East Main behind City Hall on October 17, 2022 with seven council members present including: Zetta Penner, Sheri Parsons, Steve McLaughlin, Jamie Bardwell, Tad Boone, Earlene Smith, and James Newman. Also present were Mayor Jerry Beech, City Attorney Johnny Beech, Interim City Administrator Vicki Hagerman, and Deputy City Clerk Karla Ferrero. Council Member Lowell Holman was absent. Others in attendance were Dacia Phillips of RSMeacham CPAs, Amy Riggs, J.D. Banks, and Darryl Anthony.

CALL TO ORDER, ROLL CALL AND DECLARATION OF A QUORUM:

Mayor Beech called the meeting to order at 6:05 pm. Deputy City Clerk Ferrero called roll, and a quorum was declared to be present.

MOTION AND VOTE TO ADOPT AGENDA

Council Member Boone made a motion to adopt the agenda. The motion was seconded by Council Member Newman.

Vote called: Aye: Penner, Parsons, McLaughlin, Bardwell, Boone, Newman, Smith.
 Nay: 0

Motion carried: Aye: 7
 Nay: 0

INFORMATION ITEMS: (Information items are presented for information only, they can be discussed but do not require action.)

- a) Receive reports.
- b) Representative from RSMeacham CPAs to present financial reports.
- c) Representative from FFIT Consulting, LLC to present monthly report.

Dacia Phillips from RSMeacham CPAs presented the financials through the first 3 months, through September. On the cash schedule the city has total General Fund cash of \$505,847, which is \$28,135 more than the City had at the end of last fiscal year. NCUA has total cash of \$2,677,690 which is down \$145,309 over the end of the last fiscal year. All other funds have a total of \$564,229 which is \$961 less than the end of the last fiscal year. 3 months is 25% of the way through the year, so the revenue goal is to be at about 25%. For expenditures the city would like to be at 25% or under. Revenues in the General Fund are at \$462,950 which is 34%, expenditures are at \$373,701 which is 22%. After interest income and transfers, the city has collected \$47,107 more than the city has spent. Electric operating income is \$208,858 or 28% of the annual projection. Water operating income is at a loss of \$450,367, but \$557,201 in expenses are on the water projects and will be capitalized. Sewer operating income is at \$45,168 or 36% of budget. In Garbage the City is at \$22,375 or 24% of projection. After administrative revenues and expenditures, the NCUA has total net income to date of \$151,828. In Capital Projects expenditures were at \$9540 from a prior month, in transfers in and out there was the standard monthly transfer in, and a transfer out of \$70,809 for the water projects. The City spent \$3,791 more than was brought in to Capital Projects. In Sales Tax for the month of October the city collected \$107,288. Year to date the city has collected \$414,815 compared to the same period of time last year of \$382,259, or up \$32,556 or about 8.59%. In Use Tax year to date the city has collected \$101,067 compared to the same period last year \$57,716, for an increase of \$43,351 or 75.11%. In Light and Water, during the month of September, the City did expend \$199,353 on the Water Projects.

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Interim City Administrator Vicki Hagerman gave a presentation on electric rates and outages. She gave an overview of OMPA, the company the City buys electricity from. She explained that part of the cost OMPA and other electricity vendors pass through to customers is the PCA, and showed a video that explained the PCA. Hagerman explained that based on information from the Energy Administration the average national retail electric prices from June of 2021 to June 2022 has gone up an average of 14%, but that in Oklahoma it has gone up 48%. The largest driver of these increases is the cost of natural gas which sells for 50% more than a year ago. The Southwest Power Pool, which is where OMPA and PSO buy electricity from, depends on natural gas for 35.7% of the resource mix. Hagerman then presented a comparison for a Cordell customer across 2021 and 2022 for the months of June, July, and August. This showed that while there was some cost difference from increased fuel costs, a much larger share of the increase was due to usage increases from a hotter summer. She also compared the cost of their usage through the City of New Cordell, CK Energy, and in Burns Flat, a PSO city, for the same period to show that this is not a Cordell specific problem, or due to the use of a municipal power grid. Hagerman also explained that OMPA will perform energy audits to help identify what areas in the home may be causing higher energy usage at no charge to any customer of a member city like New Cordell. Hagerman ended her presentation with a review of the causes of outages in the last month. A semi did a large amount of damage to the electrical system, and the City will be submitting an insurance claim with the driver's insurance to cover costs. There have also been several incidents of animals causing damage.

PUBLIC REMARKS: (This time is set aside to allow the public opportunity to remark on agenda items only. Time will be limited to 3 minutes.)

None.

DISCUSSION ITEMS:

a) **Request from J.D. Banks to discuss Questions about Splash Pad.**

J.D Banks spoke to the City Council to get more information about the progress of the Splash Pad project. He asked about the grant that the City was going to apply for in August 2021. Council Member Smith stated that she had given the information to Interim City Administrator Hagerman. Hagerman stated that upon contacting the grantors she was informed that they would not be funding any splash pad projects that year (2021). Banks asked what the City is doing to try and make the Splash Pad project happen and expressed that he would like to see the City contribute to or match funds towards the Splash Pad project. Mayor Beech reminded Council and Mr. Banks that the agenda item that was approved regarding the Splash Pad was to allow the formation of a bank account for the collection of donations to build a Splash Pad on the understanding that the Splash Pad committee would be responsible for the pursuit of any grants or other funding.

CONSENT AGENDA:

- a) **Approve Minutes from Regular Meeting on September 19, 2022.**
- b) **Approve Financial Reports Period 3, September 2022.**
- c) **Approve Expenditures Period 2, August 2022.**
- d) **Approve Expenditures Period 3, September 2022.**
- e) **Approve Payment to Myers Engineering in the amount of \$18,492.60 for Invoice #221039-14 Cordell — Water System Improvements.**
- f) **Approve Payment to Myers Engineering in the amount of \$896.00 for Invoice #220065.18 Potable Water System Hydraulic Model and Analysis and Disinfection Feed.**
- g) **Approve Payment to Myers Engineering in the amount of \$3,360.00 for Invoice #222135-1 for Cordell – Water Systems Improvements -Waterline Replacements.**

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- h) **Approve Payment to METCO in the amount of \$2,551.25 for Invoice #14711C, for Cordell Water Vault.**
- i) **Approve Payment to Elite Towers, Inc in the amount of \$46,549.34 for Pay Application #5, for Project No. 52-22-1001 Elevated Water Storage Tank Rehabilitation.**

Council Member Newman made a motion to adopt the consent agenda. The motion was seconded by Council Member Boone.

Vote called: Aye: Penner, Parsons, McLaughlin, Bardwell, Boone, Newman, Smith.
Nay: 0

Motion carried: Aye: 7
Nay: 0

POTENTIAL VOTING BUSINESS:

A. Consider, discuss and/or possible take action on Resolution No. 2022-15.

A RESOLUTION OF THE CITY OF NEW CORDELL, OKLAHOMA (THE "CITY") APPROVING ACTION TAKEN BY THE NEW CORDELL UTILITIES AUTHORITY (THE "AUTHORITY") AUTHORIZING ISSUANCE, SALE AND DELIVERY OF ITS DRINKING WATER SRF PROMISSORY NOTE TO THE OKLAHOMA WATER RESOURCES BOARD; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

Council Member Newman made a motion to approve Resolution No. 2022-15. The motion was seconded by Council Member Boone.

Vote called: Aye: Penner, Parsons, McLaughlin, Bardwell, Boone, Newman, Smith.
Nay:

Motion carried: Aye: 7
Nay: 0

B. Consider, discuss and/or possible take action on Resolution No. 2022-16 A Resolution of the City of New Cordell, Oklahoma Authorizing Application American Rescue Plan Act (ARPA) Grant from the Oklahoma Water Resources Board (OWRB).

Council Member Parsons made a motion to Resolution No. 2022-16 A Resolution of the City of New Cordell, Oklahoma Authorizing Application American Rescue Plan Act (ARPA) Grant from the Oklahoma Water Resources Board (OWRB). Motion was seconded by Council Member Boone.

Vote called: Aye: Penner, Parsons, McLaughlin, Bardwell, Boone, Newman, Smith.
Nay: 0

Motion carried: Aye: 7
Nay: 0

C. Consider, discuss and/or possible take action on the acceptance of the Community Development Block Grant -Capital Improvement Plan funding in the amount of \$40,000 from the Oklahoma Department of Commerce. Funding is for an update of the Capital Improvement Plan for the City of New Cordell. 18685 CDBG-CIP 22.

Council Member Parsons made a motion to accept the Community Development Block Grant - Capital Improvement Plan funding in the amount of \$40,000 from the Oklahoma Department of Commerce. Funding is for an update of the Capital Improvement Plan for the City of New Cordell. 18685 CDBG-CIP 22. Motion was seconded by Council Member Newman.

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Vote called: Aye: Penner, Parsons, McLaughlin, Bardwell, Boone, Newman, Smith.
Nay: 0

Motion carried: Aye: 7
Nay: 0

D. Consider, discuss and/or possible take action on South Western Oklahoma Development Authority Administrative Agreement for the Capital Improvement Plan update. 18685 CDBG-CIP 22.

Council Member Parsons made a motion to approve South Western Oklahoma Development Authority Administrative Agreement for the Capital Improvement Plan update. 18685 CDBG-CIP 22. Motion was seconded by Council Member Boone.

Vote called: Aye: Penner, Parsons, McLaughlin, Bardwell, Boone, Newman, Smith.
Nay: 0

Motion carried: Aye: 7
Nay: 0

NEW BUSINESS: (Non-Agenda items or business. Discussion can be held, but action will be deferred until the next or some subsequent Regular or Special Meeting.)

None.

COUNCIL REMARKS:

None.

MAYOR REMARKS:

None.

ADJOURNMENT:

Council Member Newman made a motion to adjourn. Motion was seconded by Council Member Boone.

Vote called: Aye: Penner, Parsons, McLaughlin, Bardwell, Boone, Newman, Smith.
Nay: 0

Motion carried: Aye: 7
Nay: 0

The meeting was adjourned at 6:52 pm.

Jerry Beech/ Mayor

Karla Ferrero/ Deputy City Clerk